



Minutes of the National Committee (Natcom) Meeting  
The Ulysses Club of New Zealand Inc  
**Saturday 29th May 2021**  
Venue: Via Zoom

**Start:** 9 am

**Attendance:** Tim (Tiny) Stewart 8959 (President), Andy Wilson 7169 (Vice President), Stuart Burns 3703 (Treasurer), Suzie Pentelow 8532 (Secretary), Matthew Farrell 9912, Pip Were 8849 (International), Karen Wilson 7787 (Quartermaster).

**Apologies:** None

**Minutes of last meeting:**

*That the minutes of our last meeting (9th April 2021) are a true & accurate account –  
Moved: Tim, seconded: Stuart - Carried All*

**Matters arising:**

- None

**Inwards Correspondence:**

9.4.2021 J Galt - Ulysses AGM Waikato programme  
10.4.2021 Shirley W - Draft Natcom and AGM minutes  
11.4.2021 Marlborough branch - Medal order  
13.2.2021 W Painter - AGM expense claim form  
14.4.2021 Canterbury branch - 2022 branch AGM details  
14.4.2021 Whanganui branch - Request for Natcom and coordinators meeting minutes  
15.4.2021 Kapiti Coast branch - Wrong number on website  
15.4.2021 Canterbury branch - New and transferring members  
16.4.2021 Australian webmaster - Invite to Australian AGM  
18.4.2021 Canterbury branch - Membership policy rules question  
20.4.2021 Tauranga branch - Branch newsletter  
25.4.2021 Tauranga branch - Advice of new secretary and treasurer  
25.4.2021 Australia VP Allan Pratt - Check in  
26.4.2021 Tauranga branch - Tauranga Rally  
26.4.2021 North Otago branch - Ambo ride badge request  
27.4.2021 North Otago branch - 2022 branch AGM details  
28.4.2021 NZ Companies office - 2021 AGM Financials and 2021 Rule Book accepted  
28.4.2021 Nelson branch - Newsletter and rides itinerary  
28.4.2021 North Harbour branch - 2021 branch AGM reports  
30.4.2021 North Harbour branch - Newsletter  
30.4.2021 Marlborough branch - Newsletter  
30.4.2021 Manawatu branch - Newsletter  
1.5.2021 North Otago branch - Passed members question  
2.5.2021 Canterbury branch - Branch Ulyssian report

3.5.2021 L Steedman AON - Advice of staff members resignation  
5.5.2021 L Steedman AON - Advert for Ulyssian magazine  
5.5.2021 Manawatu branch - 2021 NI Four Points compass rally  
5.5.2021 D Stallard - Change of address notification  
6.5.2021 Taumarunui branch - 2021 branch AGM reports and 2022 AGM details  
7.5.2021 Canterbury branch - Questions: Past members, Badge order, banners  
8.5.2021 L Steedman AON - Liability insurance proposals  
9.5.2021 M Carr - Notification of move to Waikato branch and request to join email list  
10.5.2021 Canterbury branch - 2022 National rally and AGM rego form and map  
10.5.2021 Gisborne branch - 2021 branch AGM reports  
11.5.2021 Auckland branch - 2021 branch AGM reports  
11.5.2021 B Campbell - Wrong membership number in National AGM meeting minutes  
11.5.2021 Tauranga branch - Australian member transfer  
13.5.2021 Tauranga branch - Amended branch 2021 AGM minutes  
13.5.2021 D Sales - Membership request  
14.5.2021 Auckland branch - Branch Newsletter  
14.5.2021 Australia VP Allan Pratt - New NZ Natcom liaison person and NZ 2022 AGM date  
14.5.2021 Rotorua branch - 2021 Branch AGM reports  
15.5.2021 Westland branch - 2021 Branch AGM reports  
15.5.2021 Miramar Golf course - Confirmation of booking for December Natcom meeting  
16.5.2021 Canterbury branch - Old Man logo request  
16.5.2021 Canterbury branch - Membership application question  
16.5.2021 Wellington branch - 2021 Branch AGM coordinators report and committee nominations  
17.5.2021 J Laing - Job Description for Natcom Quartermaster position  
18.5.2021 Far North branch - New coordinator details  
18.5.2021 Wairarapa branch - 2021 Branch AGM reports and 2022 Branch AGM details  
18.5.2021 Far North branch - 2021 Branch AGM reports and 2022 Branch AGM details  
19.5.2021 M Havenga - New membership enquiry  
19.5.2021 Wellington branch - 2021 Branch AGM minutes  
19.5.2021 Whakatane branch - Badge order and email address enquiry  
20.5.2021 Miramar Golf course - Invoice for 2021 Dec Natcom meeting  
20.5.2021 L Steedman AON - AON advert in last Ulyssian magazine  
24.5.2021 G Sizoo - Missing Ulyssian magazine  
25.5.2021 Nelson branch - Branch Newsletter  
26.5.2021 Wellington branch - Update on Branch committee roles  
26.5.2021 J Furneaux - Reminder notice Re: Sept Natcom/Coordinators workshop  
27.5.2021 Southland branch - Branch 2021 AGM reports and details for branch 2022 AGM  
28.5.2021 Kapiti Coast branch - Branch 2021 AGM reports and details for branch 2022 AGM

**Outwards Correspondence:** (NB: included in conversations)

**Email Conversations:**

12.4.2021 D Morgan - Contract letter  
13.4.2021 W Painter - To Triumph NZ re bike raffle winner  
20.4.2021 Updated Policies and Procedures to coordinators and secretaries  
20.4.2021 Webmaster - Updated Policies and Procedures  
25.4.2021 Canterbury secretary - Re membership rules question  
27.4.2021 To All - 2021 Rule Book and 2021 Policies and procedures  
27.4.2021 To All - 2021 AGM meeting minutes - Natcom, Natcom & Coord, AGM  
27.4.2021 Webmaster - 3 x AGM meeting minutes, 2021 Rule Book, 2021 P&P

28.4.2021 Australia Natcom VP - New natcom members  
 4.5.2021 North Otago - Re passed members question  
 11.5.2021 Canterbury branch - Re three questions  
 12.5.2021 Nat Pres to All - Ulyssian Magazine report extension  
 13.5.2021 National Admin to All - Request for large denim patches  
 15.5.2021 D Stallard - Re change of address  
 15.5.2021 M Carr - Re transfer to Waikato branch  
 15.5.2021 Miramar Golf Club - December Natcom meeting booking  
 15.5.2021 B Campbell - Re membership number  
 15.5.2021 D Sales - Re membership request  
 15.5.2021 Australian VP Allan Pratt - Re NZ international person & NZ 2022 AGM date  
 16.5.2021 Canterbury branch - Re Old Man logo request  
 16.5.2021 Canterbury branch - Re membership application question  
 25.5.2021 Far North - Request for 2021 branch AGM reports and 2022 branch AGM details  
 25.5.2021 M Havenga - Re New membership enquiry  
 25.5.2021 Whakatane branch - Re badge order and email enquiry  
 25.5.2021 G Sizoo - Re Missing Ulyssian magazine  
 26.5.2021 Auckland branch - Re confirmation of Auckland rally advert in Sept Ulyssian

*Inwards correspondence accepted & outwards approved - Moved: Andy, seconded: Tim - Carried All*

**President Report:** - Tim.

Welcome everyone to our first official National committee meeting of the 2021/22 year  
 Thanks to all of you for stepping up to your position your dedication to the club is appreciated  
 I would like to use the winter months to get all our new ideas and plans up and running for a spring release with a target date of 17th December to coincide with the coordinators weekend.  
 The Video is now 'in the can' and the sub committee working on the web site is making progress.  
 We have one new design for the apparel line and the possibility of a fuel discount card.  
 I'm looking forward to the year and hoping that all of our efforts will be rewarded with a boost in membership numbers.  
 New AON rep - Shannon Skinner.

*That the President's report be approved - Moved: Tim, seconded: Andy - Carried*

**Vice President Report:** Andy

- Has put a report on bike training in the latest Ulyssian.
- Wayne is going to Andy's and Karen's on the 18th/19th of June to hand over the bike raffle organisation details. Suzie hopes to go too. Need to organise the photos of the winner of the bike raffle and the bike when it is presented. Still a few costs to pay and the DIA report to do.

*That the Vice President's report be approved - Moved: Andy, seconded: Matthew - Carried*

**Treasurer's Report:** - Stuart

- Administrator's contract has been done. Fixed term till Dec 2022. Which will give the incoming Natcom treasurer some assurance of Debby's knowledge being there till that time.
- The excess Waikato National Rally carry bags will be given to Debby to send out new membership packs in.

- Discussion about the database and how we use it.
- Is planning to put a piece in the Sept Ulyssian about the role.

*That the Treasurer's report be approved - Moved: Stuart , seconded: Tim - Carried*

### **Quartermaster's Report - Karen**

- Has sent out the re-drawn t-shirt graphic concept to the committee. Had some costings done and plans to get two prototypes done (Will be able to test quality of garments). Is suggesting we have an option of allowing members to supply their own gear and we screen print their chosen graphic onto it. She will look into it more. We need to make sure the quality is good and check to see if we need to have a solid graphic, as opposed to a 'cut out' version. Discussed the option of having various graphics available to people to order from to make their own custom apparel.
- Is meeting Stuart and Debby on the 14th of June to do a stock take.
- Bumper stickers - New option is slightly smaller. Will get Debby to order more stock.
- Had a query about the rally bags - Branches need to still work with AON re these.
- People have looked through the two promo marketing websites that Matthew suggested. Karen got the catalogue for one and will use it if needed in the future.
- Discussed the hi-viz vests. People want the vest, but to many the cost is too much. Matthew suggested that as these are a safety item we could look at subsidise these more. Tim moved that we subsidise these even more and fund this from the rider safety training fund. Karen seconded the motion. Stuart will work out the costs and get back to us.

*That the Quartermaster's Report be accepted - Moved: Karen - seconded: Pip - Carried*

### **General Business:**

- Marketing campaign/PR progress report - Video, business cards, t-shirts, website, social media etc. Video is ready to go. Karen is working on apparel. Website and social media plan coming together slowly. Stills from the video can be taken for the website and business cards etc (Might need originals from the video production company). Matthew shared a website with an example video to show how ours could look. Working on the proposal document currently, which will be sent out to companies and to our current webmaster. A proposal has already been supplied to us for our website update for the committee to look at.
- Coordinators & Natcom meeting in Lower Hutt - 17-19 September. The agenda will include:
  1. Training in dispute resolution and the process in the Rule Book. Tiny will contact Jim F about finding someone around Wellington who could come and speak.
  2. Do we need a Coordinator buddy system type thing - How could that look?
  3. Roll out of the marketing campaign and PR of the club.
 Find out what questions coordinators have (Collect these before the meeting so we can be prepared).
- Contacting Tony Partridge (badge guy) to thank him for his work and introduce Karen. Suzie and Karen will sort this.
- Changing subscriptions to when you joined, not Dec. Discussion about getting this done - Will be a bit of work, so the project will start in 2022 when we have a new Natcom treasurer. There's also a possibility of having subscription payments coming in through the website.
- Discussed parameters around associate (younger) members. Currently branches just need to include all younger members in everything - Just can't sign them up till they turn 40.

- Discussed when the decision will be made for the 2024 National AGM venue. The final decision will be made at the Coordinators meeting in September.
- Discussed the cost of the Ulyssian mag - details on what we are paying for (paper stock, page rate) and what we are getting with Inkwise and the current layout (costings). Matthew has investigated the current costs and also gotten quotes from other companies. He has provided a comprehensive report for the committee to read.
- ACC Ride On newsletter - Tim will get this sorted.
- Membership forms - We need an editable version of the most recent one. Tim will get this and pass on to Suzie. Decided we don't need a reciprocal membership form anymore - Just use the normal one and pass any relevant info to the National Administrator.

### **National Rally** - future dates, sequence.

- 2022            *Canterbury* - Friday 18th -Sunday 20th March 2022, Papanui Club, 302 Sawyers Arms Rd, Harewood, Christchurch (committee chair Steve Parr #6808 steve.parr@outlook.com).
- 2023            *North Harbour* - 31st March-2nd April 2023 AGM (Weekend before Easter). Under the leadership of Wayne Painter, North Harbour. Committee liaison person is Les Duffield. North Harbour Netball Centre, Takapuna.
- 2024            *South Island* - Branch and dates to be confirmed (Decision on this will be made at the September coordinators meeting).
- 2025            *Taranaki* - Dates and venue to be confirmed. Organiser: Andrew Pentelow 027 417 3319
- 2027            *Taupo* -

### **National Rallies** - N/A

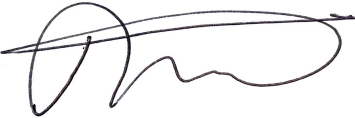

### **Facebook** - Tiny:

**International & Discounts** - Pip: Pip presented a proposal for a fuel discount option from Kiwi Fuel cards. Committee to read the proposal. Tim will get back to Pip with the results. Andy and Karen had a motel discount offer they will forward to Pip. She has been in touch with Australia to organise the digital copies of the Ulyssian and Riding On.

### **Around the table**

**Tim - Andy - Stuart - Suzie - Matthew - Pip - Karen**

Meeting closed at 12:30pm

Signed	Date
President 	29 May 2021
Secretary 	29 May 2021

- Scheduling for 2021/2022 meetings:
  - ★ 24 July 2021 - 9am - Zoom
  - ★ 17 September 2021 - 1pm - Lower Hutt
  - ★ 11 Dec 2021 - 9am - Miramar Golf Course - Sprig room - Wellington
  - ★ 13 Feb 2022 - 10am - Zoom
  - ★ 18 March 2022 - 9am - At Christchurch Rally