



Minutes of the National Committee Meeting  
The Ulysses Club of New Zealand Inc  
**Friday 27 Sept, Hutt Park Camp, Lower Hutt 12.42 pm**

**Start:** 12.42 pm

**Attendance:** Tim Stewart (President), Wayne Painter (Vice President), Stuart Burns (Treasurer), Jane Laing, Andy Wilson, John Kennerley, Pete Graham (Secretary)

**Apologies:**

**Minutes of last meeting:** [Circulated](#) - matters arising

*That the minutes of our last meeting June are a true & accurate account – Moved, Wayne seconded John - carried*

**Matters arising** nil -

**Inwards Correspondence:**

6.8.2019 Collaboration on National Secretary job description for succession planning  
7.8.2019 Receipt of Taumarunui branch AGM documents  
14.8.2019 Re organising Bake Raffle - DIA compliance, prizes and ticket production  
21.8.2019 Query from branch member re Club Insurance cover  
25.8.2019 Notice of updated Insurance documentation on Club Website  
29.8.2019 Reminder of Blue Bridge ferry discount code  
30.8.2019 Request from member for access to Google doc from non-Ulysses email - denied  
3.9.2019 Query about progress of membership application from July - sorted  
3.9.2019 Query from returning member wanting to rejoin  
8.9.2019 Info to all re Coordinators Meeting from Jim Furneaux, Wellington host  
10.9.2019 Offer of bike use in California  
11.9.2019 Confirmation 2020 National Rally registration form finally available online  
11.9.2019 Alert that branch meeting info wrong in Sept Ulyssian, was correct in June edition  
19.9.2019 Advice to book 2020 National Rally accommodation ASAP  
20.9.2019 Advised of the passing of a member  
20.9.2019 Light Vehicle Brakes Amendment - LTSA new rule shared - ABS for ALL!  
23.9.2019 Receipt of remit for 2020 AGM re privacy  
24.9.2019 Query from branch secretary re a members length of service  
24.9.2019 Further remit received for 2020 AGM re membership numbers

**Outwards Correspondence:** (NB: most included in conversations)

16.7.2019 Response to branch coordinator acknowledging receipt of AGM minutes  
21.7.2019 Advice to branch member re Ride Forever reimbursement

**Email Conversations:**

5.8.2019 Discussion of a member's letter to Ulyssian

- 4.8.2019 Receipt and discussion of suggested 'motion' to be discussed at 2020 AGM
- 12.8.2019 Discussion with Ulyssian editor around lack of content
- 17.8.2019 Membership cards / printer setup discussed
- 18.8.2019 Ulyssian draft circulated for proof-reading
- 20.8.2019 Star Insurance membership card sponsorship discussed
- 23.8.2019 Re medal nomination
- 26.8.2019 Plain English simplified version of what the Club's AON policy covers in branch activities
- 27.8.2019 Discussion around member query regarding Natcom advocating to reduce ACC levy
- 27.8.2019 Website updates - reminder that process is to contact webmaster directly
- 30.8.2019 Discussion around Ulyssian Mailchimp link process
- 4.9.2019 Final prize list for National Bike Raffle shared and discussed
- 10.9.2019 Progress on Natcom succession planning ideas discussed
- 12.9.2019 Discussion around outstanding insurance payment
- 13.9.2019 Discussion about stock of gold bike badges

*Inwards correspondence accepted & outwards approved - Moved Tim, seconded Pete - carried*

Natcom Reports can be found in [Google Drive](#)

#### **Treasurer's Report:** - Stuart

Documents circulated - funds on hand balance down slightly since purchase of card machine and cards - sponsorship money yet to be received from Aon, which will cover some of the card purchase and printing costs. Gear sales down a little. The term deposit balances are following a similar pattern to last year.

Some key expenses AGM travel, Coordinators meeting \$4.7K for travel so far - other costs yet to come in, have budgeted \$10K for this.

March Ulyssian \$3.6K, June \$4K+ - ads down in this issue.

Rider Safety fund - \$370 spent to date subsidising rider training.

Stuart has reviewed projected budget for the year, no major surprises. Looking at close to break-even to small surplus for this year, which is a good result in a Coordinator's meeting year.

We advertise in BRM 4 times a year - do we see any benefit from this? Tim - difficult to measure, reluctant to add a question or anything else to the joining form which could answer this question. Stuart not concerned either way. Jane - can we get circulation info from BRM editor? Also maybe we can change the ad to get more value from our investment, something more catchy.

Stuart - with Ulyssian we have to take care to get a balance between content and advertising; also consider adding a gear page of specials like Australian mag Riding On. If we can get about \$3K of ads an issue it makes a big difference, will discuss this at Coordinator's and Natcom meeting tomorrow.

*That the Treasurer's Report be accepted - moved Stuart, seconded Jane - carried*

#### **Quartermaster's Report** - Jane

Have had one ring order - quoted price was \$150, and the ring was produced in good time. Stuart - we need to revisit policies around stock ordering etc. to ensure everyone follows the same procedure. Suggest we implement an order book system so all orders need to be signed off by the Quartermaster. Encourage all branches to have a Quartermaster, those who see items on display

at club nights are more inclined to purchase. Andy - suggest putting together a 'promo pack' that branches can purchase - when seen alongside hard-copy catalogue will encourage sales. Tim - like this idea, if you can try / see something first you're more inclined to buy it. Jane - it was also suggested we revisit the 'Motorcycle Aware Driver' bumper stickers - with a more catchy phrase. Andy - suggest we avoid overt safety messages, as this alienated many members from our branch in the past. Prefer something like 'Life begins at 40', a hook. Will do a quick survey of branches tomorrow to see what they are doing to sell gear.

*That the Quartermaster's Report be accepted - Moved Jane, seconded Tim - carried*

### **Vice President Report - Wayne**

Banners have been sent to the Administrator's office & Christchurch. Thanks to Neville Dodds #5162 of Omni Products for paying freight. One banner was given to Auckland Branch. North Harbour want to do a banner for the Branch, I presume it will be OK to use the National Logo as printed on the banners? - Run design past Quartermaster first.

For \$280 + GST - Branches can purchase their own. Tip: many real-estate agents use their 'pull-up' units once then toss them - if you can get one of those from your local RE Agent the cost for printing only is around \$85.

### **Membership Card Machine:**

The membership card machine is set up and we are now printing our own cards with AON advertising on the back. Debby tells me the machine is working well although she is having trouble linking up to the database.

AON have been sent an account for \$2624.88 to pay for 1750 cards which should last until renewal time 2020. We use approximately 1500 cards per year.

### **National Raffle;**

The National Raffle winner will again have a choice of 40 motorbikes to choose from.

The club application and all personal applications have been filed with the DIA along with a ticket sample, all we do now is wait for approval. Tickets will be couriered before 4<sup>th</sup> Dec to go on sale 15<sup>th</sup> December. Will tell Coordinators that branches can take pre-orders in the usual way if required. Tim - congratulations Wayne on your efforts and also on securing another great range of bikes.

### **General Business:**

**National Administrator** - applicants and appointment process

In Camera to protect confidentiality and personal information.

**Membership numbers** - further discussion about retention of original numbers, back-pay of lapsed fees etc. To be followed up with Coordinators as well. This is a policy not a rule and there is room for greater clarity.

### **Fees and Subscriptions remit - Stuart**

Needed for change to anniversary payments of subscription or any other variations. Some more work to be done given our complex variety of memberships. The Current rules too prescriptive, proposed change will make it more flexible.

**RV Section** - discuss tomorrow, Australian Club have RV section, what are our thoughts.

**Remembrance Service** - There are issues around presentation timing and size now. Needs revising/refining.

Tim - Craig Moodie is running Nth Is one next year and this is being discussed with Coordinators tomorrow.

**National Rally** - future dates, sequence.

2020 *Marlborough - 13 - 15 March* - venue Waterlea Racecourse - On schedule. Have got trade displays and demo bikes. Have 50-ish registrations to date, though a lot of accommodation is already booked. Have contacted AON re bag sponsorship.

2021 *Waikato* - No updates received. We need an update on this for the Natcom meeting and it should also be a discussion point at the coordinators meeting.

2022 *Canterbury* -

2023 *North Harbour* - NH have confirmed the organising of the 2023 AGM under the leadership of Wayne Painter, the North Harbour committee liaison person is Steve Crow. North Harbour Stadium has been provisionally booked, exact date to be confirmed.

**Website** – Tim - a lot of content has been updated recently, photos etc. Link to online AGM registration will be sorted. Tim will continue to liaise with Paul in relation to website issues.

**Facebook** - Tim - going well so far, content remains civil and mostly interesting.

**International** - John - report linked in G Drive folder above. Allan Pratt from Ulysses AU will attend AGM in Marlborough. Australian AGM in Lismore registration not yet online. Interislander discount will continue as usual, same code. Bluebridge very happy, proposed offering special prize for member number 10,000. Also interested in advertising in the magazine. Norswear 10% discount and 5% rebate on subsequent purchases - can do online as well using 'ULYSSES' code. Wayne - explore whether they can add logos to Swandri gear. Suggest you show your card.

**Rider training** - Andy - Have now been allocated an observer, going through IAM process. Wanted to ask Coordinators how they use Mentors and plan forward from there.

Stuart - lots of Ride Forever training happening in Rotorua branch, but a big gap for trike riders - which are not allowed on their courses. Wayne - have been included in Auckland courses, so there is lack of clarity around this.

**Around the table** - nothing to add

**Tim** -

**Wayne** -

**John** -

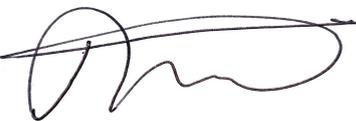
Stuart -

Pete -

Jane -

**Next Meeting - 30 November - Google Meet (online)**

Meeting closed at 3:40 pm

Signed		Date
President		27 September 2019
Secretary		27 September 2019