



Minutes of the National Committee (Natcom) Meeting  
The Ulysses Club of New Zealand Inc  
**10th May 2020**  
**0900 start**

**Start:** 9:02am

**Attendance:** Tim Stewart 8959 (President), Wayne Painter 1756 (Vice President), Stuart Burns 3703 (Treasurer), Jane Laing 6361, Andy Wilson 7169, John Kennerley 6065, Suzie Pentelow 8532 (Secretary)

**Apologies:** None

**Minutes of last meeting:**

*That the minutes of our last meeting (13 March) are a true & accurate account – Moved Wayne, seconded Jane - carried*

**Matters arising** - none

**Minutes of Extraordinary meeting:**

*That the minutes of this meeting (28 March) are a true & accurate account – Moved Tim, seconded John - carried*

**Matters arising** - none

**Inwards Correspondence:**

6.3.2020 Nelson Branch 2020 AGM reports  
7.3.2020 Ulyssian Longest Day ride advert having 2019 date  
9.3.2020 New member query for Hamilton branch  
9.3.2020 Update details for Waikato branch coordinator  
9.3.2020 VP report for National AGM  
10.3.2020 AON sponsorship - add to next NATCOM mtg agenda  
11.3.2020 Apology for National AGM - L Nixon #2310  
11.3.2020 Marlborough branch 2020 AGM minutes  
12.3.2020 Question re dates for 2020 Remembrance runs  
13.3.2020 Arfai fuel cards  
16.3.2020 Australia 2020 Rally cancellation notification  
16.3.2020 Raffle winner adverts  
18.3.2020 Notification of details for new Canterbury secretary  
19.3.2020 Cancellation of annual Ambulance rides  
22.3.2020 Request to find possible past member  
25.3.2020 Auckland Branch 2019 AGM minutes  
29.3.2020 Companies Office - Change of officer acceptance  
31.3.2020 Canterbury, Whanganui and Marlborough newsletters  
1.4.2020 Nth Harbour and Auckland newsletters  
1.4.2020 Account for note taking services during Blenheim AGM

1.4.2020 Debby - Money in with incorrect details or missing documentation  
 3.4.2020 Westland branch - Idea to look after older members  
 5.4.2020 Companies office - 2020 Annual financial statements accepted  
 7.4.2020 Request for bike swap idea from Perth  
 11.4.2020 Notification of illness of Whanganui Coordinator - Piet Meijer  
 11.4.2020 Alert about computer viruses  
 16.4.2020 Auckland Branch 2020 AGM minutes  
 17.4.2020 Motel discount offer  
 24.4.2020 Tauranga and Whanganui branch newsletters  
 27.4.2020 Branch question Re: When AGM report details due  
 28.4.2020 Notice that badge orders are available again  
 1.5.2020 Motel discount offer  
 1.5.2020 Canterbury newsletter  
 4.5.2020 Marlborough Branch report from National Rally and AGM  
 7.5.2020 Motel discount offer  
 7.5.2020 H Mansell: Ulysses Chaing Mai Thailand information  
 7.5.2020 Notice of Whanganui Coordinator Piet Meijer #1255 passing

**Outwards Correspondence:** (NB: included in conversations)

**Email Conversations:**

8.3.2020 Conversation re: voting slips for Odyssey and life memberships  
 9.3.2020 Conversation re: Certificate update  
 9.3.2020 USA rider request - January  
 10.3.2020 Conversation re: Odyssey, Life membership and Remit voting  
 10.3.2020 Michelle Reynolds - Questions about role and equipment supplied during National AGM  
 17.3.2020 Conversation re: COVID-19 and branch activities  
 17.3.2020 COVID-19 message to all members  
 24.3.2020 Email to bike raffle winner asking for bike raffle choice  
 25.3.2020 Nelson coordinator re change of contact details  
 25.3.2020 Request for possible past member  
 25.3.2020 Conversation re: National Administrator working from home during COVID-19  
 29.3.2020 Conversation re: COVID-19 deferral notice to office holders  
 29.3.2020 Companies Office - Notice of new officer  
 14.3.2020 Request for bike swap from Perth  
 17.4.2020 Thank you letter to AON - Re bike raffle prize insurance  
 24.4.2020 Ulyssian mag article reminder  
 27.4.2020 COVID-19 level 3 branch update

*Inwards correspondence accepted & outwards approved - Moved Tim, seconded Andy - carried*

**President Report:** - Tim (Verbal)

- Quiz nights are going well. Want to give winners of each night a prize - Suggested a t-shirt or sweatshirt. Agreed. Will take a note of stock used and sizes.
- Will be making contact with the Video and promotion company.

**Treasurer's Report:** - Stuart

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- Stuart went through the financial report for the 4 months ended 30 April 2020, which had been circulated to Natcom.
- Xero transfer is up and running. Stuart has spent a lot of time getting everything sorted. Documentation and manual has been given to Debby. The perpetual inventory system is up to date and will be good for showing inventory and sales going forward. Pricing, invoicing and reporting will be easier now. Next year we will be able to compare sales monthly. Really pleased with Xero. New reporting format is much easier to understand.
- Subscriptions: Huge run of subs paid in Jan/Feb, so the 2020 sub income is not far behind last year. Quite a few new members during the 4 months..
- Sales of gear: The discounts to branches on gear sales is now 10% with the courier charge being set at \$6.50 per order. The discount value given is recorded in Xero so we will be able to compare the discounts given, in future. A large parcel of badges sent to Auckland Branch was lost in transit by the courier, so had to replace the order. The courier won't cover the cost as yet. Tim will follow up on this with Debby.
- Raffle: All the accounting is done, we are just waiting for the final costs for the bike prize and then the DIA return can be completed and lodged.
- AGM travel costs have been received and processed for all Natcom members..
- AGM costs are still coming through. The final report on the rally was received from the Marlborough Branch which records a surplus of \$724.38. This means that \$362.19 will be added to the AGM Reserve. The Branch has decided not to take up the breakfast subsidy and are funding this through the raffles they ran at the rally. This action by the branch was unexpected and very much appreciated..
- Magazine costs: Was more than last year, due to larger magazine and less advertising revenue.
- We are in a better position currently - No Natcom meeting travel expenses so far this year, have helped.
- Zoom will be the main meeting method, however, face to face meetings will continue to be scheduled when required.
- It was agreed that Tim be reimbursed for the monthly cost for the Zoom subscription.

*That the treasurer's report be approved - Moved Stuart - seconded Andy - carried*

#### **Quartermaster's Report - Jane (verbal)**

- Not a lot has been happening due to lockdown.
- 2 Odyssey medals are in stock - Will order two more
- Need to think about how we can spend the Rider safety fund. Andy: We could ask branches what they would like the money spent on. Closed club track days with NZTA approved trainers? Accident scene management course? Tim: We could sort it beforehand and send branches info of the details. Andy will get details for a track day and look at a proposal.
- Will be putting selected t-shirts on sale to clear out stock.

*That the Quartermaster's Report be accepted - Moved Jane- seconded Tim - Carried*

#### **Vice President Report - Wayne (Verbal)**

- All money is now in for the raffle and all is balanced. Winner won't be able to test ride and has chosen a BMW. Bike will be transferred in a few weeks, with 6 months registration. Preparation for 2021 raffle has been done. Will make sure a Natcom member/s gets a PR photo once delivered. Advertising of the winner has been in various places (Facebook, Website).

*That the Vice President's Report be accepted - Moved Wayne- seconded Tim - Carried*

### **General Business:**

- Howard Mansell email: Ulysses Chaing Mai Thailand fundraising request. In discussing this request Natcom noted that there are a lot of good NZ causes out there and we should look to support these if possible. Stuart: Could look at supporting a national organisation and get PR from it. Jane: We could put the idea out to members to donate to individually. Wayne: KidsCan could be an option. Tim will look at a national cause to support after the next Natcom meeting. Stuart will reply to Howard.
- Club Advice to branches Re: Level 2 AGMs, meetings and social events: The NZ Companies office has made law changes to help organisations during COVID-19 who are not able to meet their rule requirements, especially in relation to AGM's , etc. Tim will draft an email out to advise branches of this and the details. Will send out after the Govt advises on the Lockdown levels on 11th May.
- BRM advertising. We pay a cost for an ad in the BRM magazine, but we need to have a look at it in the Marketing/PR review. When was it updated last? Tiny will add this to the list of items needing to be looked at. It was agreed that we keep an ad in the magazine for now. Tim will advise Donna.
- Timing for next Ulyssian: Stuart: Might need to look at making the date of the next Ulyssian mag a bit later due to COVID-19. Events such as Remembrance Runs might be affected. Tiny: Delay it a week this time to ensure provisional notices of events go in. New due date for material for the Ulyssian, will be Friday 15th May for the June edition. Tim will send out an email to coordinators to let them know once he has checked with Paul (BRM).
- Website - Tiny has been in communication with the webmaster. New info that needs to be updated e.g 2020 Rally photos and 2021 Rally. Add the web page to the list of items to be reviewed in Marketing/PR review.
- Video marketing campaign - Emailing the company this week to start the process, but the weather plays a part now, due to filming requirements. Will get the process started and consult with company re: scheduling. Discussed places for videos to take place and will work toward having one venue/area with all the required 'scenery' options in it.
- Waikato Rally - Stuart has had conversations re the draft budget and provided them with other rally budgets to compare. This budget information has also been sent to Wayne to assist with planning for the North Harbour Rally.
- Canterbury - Tim has spoken to Mike and he is getting things organized.
- Need to consult with Branches to find a South Island Venue for 2024.

### **National Rally** - future dates, sequence.

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|------|---|
| 2021 | <i>Waikato</i> - Don Rowlands Centre, Karapiro. Reminder there will be no subsidised breakfast for this AGM.  |
| 2022 | <i>Canterbury</i> - 18-22 March 2022, Papanui Club, 302 Sawyers Arms Rd, Christchurch (committee chair Steve Parr)  |
| 2023 | <i>North Harbour</i> - confirmed organisation of 2023 AGM under the leadership of Wayne Painter, North Harbour committee liaison person is Steve Crow. North Harbour Stadium has been provisionally booked, exact date to be confirmed. |

**Facebook** - Tiny: Picking up 2 or 3 members a week. Had to remove and replace a post due to disrespect.

**International** - John: Put a general letter out to the national group. Germany replied: Have a new President now. Call from Australia: Group of riders coming to NZ for 3 weeks. Zoom meeting being organised to sort. John will put the letter from Germany onto Facebook for all to see.

**Rider training** - Andy: Nothing happening on the road. Has been reading the IAM books.

### **Around the table**

**Tim** - Piet Meijer (Whanganui Coordinator) passed away.

**Wayne** - Nothing

**John** - Lots of motel requests for specials and advertising. Will put this into a list for Tiny to put on the website, send to coordinators and put on mailchimp. Fuel discounts are still being pursued - waiting for replies.

**Stuart** - David Coy (Past National treasurer) not well and is currently in Waikato Hospital. Stuart was asked to pass on to David, Natcoms best wishes.

Will be getting a mail chimp notice out to members in the next week or so, so if there's any info to go out let them know. Andy: Coordinators could put notices of business who have supported them over lockdown at the bottom of newsletters. Tiny will add this to the email he is putting out soon. Would be a good time to ring around Coordinators after Tim's email. Suzie will put the list out to Natcom members.

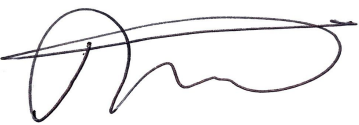

**Suzie** - Thank you to Tim for keeping up the social events on Facebook and Zoom over lockdown and thank you to Jane for keeping the humorous items coming on Facebook.

**Jane** -.Emails: Could Natcom members please reply to our emails - even just to say OK. Used to be a time limit of 3 days.

**Andy** - Nothing

**Next Meeting** - Saturday 4th July at 9am

Meeting closed at 11:30am

|           | Signed  | Date          |
|-----------|---|---------------|
| President |  | 10th May 2020 |
| Secretary |  | 10th May 2020 |

